



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

March 28, 2019

Cle Elum Pines East & West  
Attn: Pat Deneen  
PO Box 808  
Cle Elum, WA 98922

Terra Design Group Inc.  
PO Box 686  
Cle Elum, WA 98922

*Sent via email: [pat@patrickdeneen.com](mailto:pat@patrickdeneen.com), [bala.ce@gmail.com](mailto:bala.ce@gmail.com)*

**Subject: Palomino Fields Div 2 (LPF-19-00003) Final Long Plat – Staff Review and Request for Additional Information**

Applicants,

Kittitas County Community Development Services (CDS) received your Palomino Fields Division 2 (LPF-19-00003) Final Long Plat submittal on March 14, 2019. Final plats must be processed and approved by BOCC within 30 days of the submittal date. Kittitas County staff has completed the review of your final plat submittal. As provided below, staff has the following comments, requirements, and/or revisions for your application that need to be addressed prior to final approval and signature of the final plat mylars:

Community Development – Planning:

- Resolution 2008-160 Condition I(C)(d) states, "A temporary access at Bender Road will be built, gated and for emergency use only." The response states that a gate is being designed. A specific date for installation shall be provided to ensure this condition is satisfied.

Public Works – Planning/ Survey Review (memo attached):

- Required: Please see attached memo for required changes and information request.

Environmental Health (Memos attached):

- Public Health has no further requirements.

Assessor:

- An incorrect parcel number (471033) is listed in the Treasurer's and Assessor's signature box. This parcel was retired. The correct number is 491033.
- Parcels 11801 & 11802 should be listed in the Treasurer's box as well as the Assessor's box.

As stated above, review, signature, and approval of this plat must occur within 30 days of March 14, 2019. Therefore, this plat must be placed on the April 8, 2019 Agenda (the last study session meeting within the 30 day window) for Board decision and signature. With that said, as the required information requires additional review by other departments prior to BOCC signature, please provide in writing agreement to an extension for BOCC signature on April 22, 2019, pursuant to RCW 58.17.140(2). This timeline provides adequate review time for all parties. Please work directly with Public Works regarding their requirements if any questions arise.

Once required information is ready please submit to CDS as one submittal packet. Once the requested information has been resubmitted, the various departments will review for consistency. All revised information needs to be submitted to Kittitas County CDS by end of business day **April 8, 2019** for staff review and signature on the final mylars (this assumes all issues have been addressed adequately and required information has been provided). If more time is needed please contact CDS to discuss dates.

Staff is committed to working with you to facilitate this process as much as possible. Should you have any questions or concerns regarding this letter, please do not hesitate to contact me at 509-962-7065 or via email: [jeremy.johnston@co.kittitas.wa.us](mailto:jeremy.johnston@co.kittitas.wa.us). Also, please do not hesitate to contact any of the County Departments with specific questions as you work on providing this additional information.

Best Regards,

Jeremy Johnston  
Staff Planner

Enclosure:

Department of Public Works Planning/Survey Review Memo  
Department of Public Health Memo  
Assessor Memo

CC:

Lindsey Ozbolt, Planning Official  
Taylor Gustafson, Environmental/Transportation Planner  
Jesse Cox, Environmental Health Supervisor  
Project file

*via email*  
*via email*  
*via email*